

RAND COMMUNITIES WATER DISTRICT

Special Board Meeting

MINUTES

Tuesday, February 22, 2022

27804 Comstock Ave, Johannesburg, CA 93528

I. Call to Order

Vice-President Napolis called to order the special meeting of the Rand Community Water District at 7:05 pm on Tuesday, February 22, 2022 in Johannesburg, California. The Pledge of Allegiance was recited.

II. Roll Call

Present were Vice-President Ernest Napolis, Treasurer Pamela Keiser, and Director Ghulam Din. The fourth and fifth seats were vacant.

III. Adopt Agenda

Vice-President Napolis made changes to the agenda as follows: 7–Post to fill Directors seats, 8-Posting for General Manager, 9-Ad-Hoc Committee Report, and the rest drop down one number, but are in the same order. Treasurer Keiser made a motion to amend the agenda as suggested by Vice-President Napolis. Director Din seconded the motion. Motion passed with 3 ayes and 2 vacant.

IV. Resignation of Directors Kennedy and Williams

The resignations were read. Director Din made a motion to accept the resignations as written. Treasurer Keiser seconded the motion. Motion passed with 3 ayes and 2 vacant. The posting advertisement for the two empty seats were posted on February 17. Vice-President Napolis said that from now on, all posting must be approved by the Board before the posting takes place. He did not want to go in a direction where things weren't as they should be.

V. Communications from the Public

Various members of the public commented. Vice-President Napolis read the resignation from General Manager Jones.

VI. Ad-Hoc Committee Report

The draft of proposed changes for the job description for General Manager was distributed to the board members. It was suggested that the job be posted to waterjobs.com, the District website, the local post offices and businesses, Ridgecrest and others. A budget should be set for advertising and the length of posting. Interim staffing until a permanent General Manager is appointed was discussed. It was suggested to appoint Maintenance Manager Clair to that position.

It was suggested to hire a CPA to oversee the finances. Treasurer Keiser has found three CPA's in Ridgecrest to look at. A sign-off sheet for fired or resigned employees is highly desirable for return of keys and equipment.

VII. Posting for General Manager

There was discussion about posting for the position, but no action was taken. Applications for Board Members was discussed, and Vice-President Napolis wanted all new applications and not use any from the previous vacancy.

VIII. NV5 and Grant

Treasurer Keiser discovered, with the help of office staff, that NV5 was Nolte, who worked on the first grant that drilled Well 3. She wants to know if they can be given a cease-and-desist order or get rid of them entirely. The assessment report from February 9, 2016 on Well 3 after it was drilled, which detailed the problems with the well, was never put on any agenda or presented in a GM's report. Instead, it was buried by the General Manager. Treasurer Keiser planned to do more research on this.

Mr. Kennedy wants to meet in closed session next meeting concerning NV5 and did not want to give us any information until then.

IX. CPA

Getting a CPA was discussed. Treasurer Keiser intended to look over the accounts and make sure they are set up correctly. An ad-hoc committee to look at CPAs was discussed. Treasurer Keiser said she would do the groundwork to find some CPAs.

X. Designate Director for Debit Card

It was decided to wait until there was a full board, so no action was taken.

XI. Future Agenda Items

- New Board Member Appointments
- Appoint Officers
- CPA Recommendations
- GM Job Description and Posting
- NV5 & Extension
- Board Secretary
- Grand Jury Response
- Closed Session with Lawyer

XII. Adjournment

Director Din made a motion to adjourn the meeting, seconded by Treasurer Keiser. Motion passed with 3 ayes and 2 vacant. The meeting was adjourned at 8:55 PM.

ATTEST: _____
Debbie R Jones, Secretary
RCWD Board of Directors