

**Rand Communities Water District
Regular Board Meeting**

Date/Time: Wednesday, April 10, 2019 at 7:00 PM
Place: Rand Communities Water District Office
501 Comstock Avenue, Johannesburg, California

DRAFT MINUTES

The meeting was called to order at 7:00 PM by President Cliff Kennedy. The Pledge of Allegiance was recited. Roll Call was taken. Present were: President Cliff Kennedy, Vice President Ernest Napolis, Directors Tom Williams, Ghulam Din, and Will Liebscher. Also present were General Manager Greg Thompson, Board Secretary Carrie Hoerauf, Office Manager Debbie Jones, and members of the public.

After the addition of "Audit Update" to the agenda, the agenda was adopted (5 ayes).

Communications from the Public. Nikki Goldfinch was heard on the topic of RCWD vehicles being driven at high speeds in Randsburg; response regarding speed limits given by GM Greg Thompson.

There was no correspondence to review.

The minutes from March 13, 2019 were approved as drafted. (Motion by VP Napolis, second by Director Williams, 4 ayes (Kennedy, Napolis, Williams, Din), 1 nay (Liebscher).

General Manager's Report
General Manager's Needs Report

Bills paid. Checks were signed for current bills. The Board reviewed the current bank statement from the operational account, and a list of all checks written since the last Board meeting.

Employee Insurance. GM Greg Thompson discussed employee insurance, and introduced the idea that in lieu of paying for insurance, that employees be paid funds to be used directly for medical/dental expenses. Discussion took place including whether this was legal or practical and the fact that this is not in compliance with the Employee Manual. It was decided that VP Napolis would call our legal counsel to seek advice on this topic. (Motion by President Kennedy, second by Director Williams; 5 ayes).

Letters of Employment. President Kennedy distributed forms for employee signature, to be kept in office files. Employees need to review and sign and can mark changes. When forms are ready, Board members will be called to sign. Prior letters of employment should be shredded.

Director Liebscher made a motion that before signatures of acceptance by the Board that these documents should be reviewed by legal counsel and rectified to the Bylaws and also be reviewed by CalACWA; seconded by Director Din. The motion failed. (Ayes-2: Liebscher and Din; Nays-3: Kennedy, Napolis, Williams).

Delinquent accounts: resolution regarding property tax lien. Office Manager Debbie Jones reported that she called legal counsel (David Mann) to inquire about procedure for putting a lien onto property taxes for delinquent water bills. The process recommended includes a resolution, then a public hearing to give delinquent account holders the opportunity to respond, and another resolution to

director Record to add the amount to property taxes. The Board was in favor of this process, and Debbie will provide the resolutions for the next Board meeting.

Water theft (including meter checks). Meter locations have been checked.

Grant Project update. President Kennedy reported that at the next Board meeting on May 8, 2019, Jeff Nelson, Project Manager of NV5, will give a report.

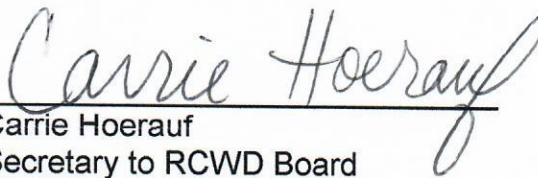
Conflict of Interest Code – need to update. It is time for the periodic review/update of the RCWD Conflict of Interest Code. RCWD legal counsel (David Mann) prepared the prior version. VP Napolis to ask Mann about this.

ByLaws proposed revision. The Board approved a revision to Bylaws to remove the phrase “subject to the approval of the Board.” Section VII, Number 5 “Duties of General Manager (b)” currently reads: “Have full power and authority to employ and discharge all employees and assistants subject to approval by the board.” This section will now read “Have full power and authority to employ and discharge all employees and assistants.” The Bylaws will be updated to reflect this change. (Motion by VP Napolis, second by Director Williams. Ayes-3: Kennedy, Napolis, Williams. Nays-2: Din, Liebscher.)

Ordinance revision. GM Greg Thompson discussed a desire to have a general update made to the entire Ordinance documents. The Board approved a motion that all Ordinances be compiled together to compare and see where updates are needed and incorporate into a new set of Ordinances. (Motion by VP Napolis, second by Director Williams. All ayes.) GM Greg Thompson will compile the documents for review.

Future agenda items: Employee Insurance, Resolution re public meeting/delinquent accounts, attorney, grant update by Jeff Nelson, Ordinance revision. The next Board meeting is May 8, 2019.

Adjournment. The meeting was adjourned at 8:30 pm. (Motion by Director Liebscher, second by VP Napolis; all ayes.)


Carrie Hoerauf
Secretary to RCWD Board