

**Rand Communities Water District
Regular Board Meeting**

Date/Time: Wednesday, May 8, 2019 at 7:00 PM
Place: Rand Communities Water District Office
501 Comstock Avenue, Johannesburg, California

DRAFT MINUTES

The meeting was called to order at 7:00 PM by President Cliff Kennedy. The Pledge of Allegiance was recited.

Roll Call was taken. Present were: President Cliff Kennedy, Vice President Ernest Napolis, Directors Tom Williams and Ghulam Din. Absent: William Liebscher. Also present were: General Manager Greg Thompson, Board Secretary Carrie Hoerauf, Office Manager Debbie Jones, and members of the public. (Note: Director Liebscher joined the meeting late at 7:05, after the agenda was adopted. Director Din left the meeting after the topic of Attorney Services.)

Adopt Agenda. After the addition of "Grant Update," the agenda was adopted. (Motion by Director Williams, seconded by VP Napolis; 4 ayes: Kennedy, Napolis, Williams, Din; 0 nays; absent: Liebscher.)

Communications from the Public. Property owner Jim Heffel was heard on the topic of his liability for water bills incurred by tenants. An agreement was made that he pay two months of the three bills incurred by his tenants; RCWD will pursue tenants for the balances owed. Dan Stanton of Red Mountain thanked RCWD for the cameras that are now in place. A discussion took place regarding water tanks in Red Mountain and on water pressure.

Correspondence. There was no correspondence to review.

Grant Update. President Kennedy reported good news that the BLM approved the right of way. The EIR is being reviewed (from 2016), both documents will then go to Daisy Rios at California Water Board next week. RCWD is at the top of the list. Estimated time frame is 6-9 months.

Approve minutes from April 10, 2019. The minutes of the April 10, 2019 meeting were approved as drafted. (Motion by Director Din, second by VP Napolis; all ayes.)

General Manager's Report (report below by Greg Thompson):

The District was Audited by the State Compensation Insurance Fund and passed.

All of the hydrants have been flushed, and all of the valves that can be have been exercised. Two hydrants are broken. Six valves are either broken or frozen and will have to be replaced.

We hand delivered four more Final Shutoff Notices last month and pulled four meters. Some of those were bypassing the meters. We will be removing a few more this month.

I have instructed the Office Manager that all customers are to be billed according to the meter reading, unless I instruct otherwise or the Board as a whole instructs otherwise. I also instructed the Field Maintenance Workers that they are not to take any work instructions from anybody but me.

We located and repaired three fairly significant leaks on the transmission line.

We took an Arsenic and Coliform sample from a source at Well #4. it came back negative for Coliform and 3.2 PPB for Arsenic, which is a lot better than any of our other wells.

We have been jumping through hoops for the State Water Board last month as they sent a "to-do" list as well as requesting several reports. We should be able to get back to doing something for the actual customers this month. <end of report>

After discussion of water theft, a request was made that the General Manager generate a report to County of San Bernardino regarding water theft in Red Mountain.

General Manager's Needs Report: No needs at this time.

Bills paid. Checks were signed (all bills were submitted with invoices attached). The Board reviewed checks written since last Board meeting, and a statement of the debit card account.

Employee Insurance. This item was tabled to see if specific policy information can be delivered to the Board by employees. (Motion by VP Napolis, second by Director Williams; all ayes.)

Use of attorney services. A motion was made to employ a local attorney to be on call to us. The motion failed. (Motion by Director Liebscher, second by Director Din. 2 ayes: Din, Liebscher; 3 nays: Kennedy, Napolis, Williams.)

Resolution(s) re: public hearing / property tax lien for delinquent accounts. A resolution document was adopted setting a Public Hearing for June 5, 2019. (Motion by VP Napolis, second by Director Williams; 4 ayes; absent: Din.)

Conflict of Interest Code – update. Updated language is necessary for the routine revision of Conflict of Interest Code. Office Manager Debbie Jones to request assistance from attorney David Mann who prepared previous versions of this document. On agenda for next meeting.

Ordinances -- proposed revisions. A decision was made for a document to be prepared comparing existing ordinances against proposed revisions. (Motion by VP Napolis, second by Director Williams, 4 ayes: Kennedy, Williams, Din, Liebscher; absent: Din.)

Future agenda items for next meeting June 12, 2019: Ordinances, Conflict of Interest Code, employee insurance.

Adjournment. The meeting was adjourned at _____ pm. (Motion by VP Napolis, second by Director Williams; 4 ayes: Kennedy, Williams, Napolis, Liebscher; absent: Din.)

ATTEST:

Carrie Hoerauf, Secretary to Board
with approval from Clifford Kennedy
President, RCWD Board of Directors

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