

**Rand Communities Water District
Regular Board Meeting**

Date/Time: Wednesday, January 23, 2019 at 7:00 PM
Place: Rand Communities Water District Office
501 Comstock Avenue, Johannesburg, California

DRAFT MINUTES

1. Call to Order. The meeting was called to order by President Cliff Kennedy at 7:00 pm.
2. Pledge of Allegiance.
3. Roll Call. Present: President Cliff Kennedy, Vice President Ernest Napolis, Directors Tom Williams, Ghulam Din, and William Liebscher. Also present: Secretary Carrie Hoerauf, Office Manager Debbie Jones, and members of the public.
4. Communications from the Public. A question arose regarding an ongoing project on Panamint Street in Johannesburg. It was confirmed the customer has paid a \$2,500 deposit.
5. Approve minutes from January 9, 2019. VP Napolis made a motion to approve the minutes as drafted, seconded by Director Williams; all ayes.
6. Health insurance – forms. Forms were ready to sign; the plan chosen has a \$1,500 deductible with 75% medical paid. Employee Garrison Miles Clair delayed on signatures as he had questions regarding exactly what is covered.
7. Bills paid. Bills were submitted with invoice backup and checks were signed by Board members.
8. Update on ad results for General Manager. Three applicants had submitted information. The Board decided to interview all three. Office Manager Debbie Jones to call regarding scheduling interviews in the next two weeks.
9. Gas purchase options. A price had been obtained to install a 245 gallon tank; cost exceeded \$10,000. The topic of a slip tank was discussed, Director Williams to investigate further.
10. Booster order. VP Napolis to work with Garrison Miles Clair regarding this item.
11. Legal counsel. VP Napolis received three names from County Counsel. County Counsel can assist with legal questions as they arise. A reminder was made that prior Board authorization is required.
12. Bond forms. One-page forms were distributed to all Board members, to be returned to the office by Monday, January 28, 2019.
13. Website update. The website is live! Address is randwaterdistrict.com
14. Water code and bylaws comparison. A side-by-side comparison document was distributed. Board to review.
15. Grant project update. Nothing new to report as BLM is still not working due to government shutdown.
16. Workshop. Various courses have been researched and a quote is requested for a training that can occur on-site.
17. Financial statements. A quote of \$7,000 per year was received. Audit process was discussed.
18. Metering at wells and boosters. VP Napolis made a presentation with pictures and information. Pictures of wells and boosters reviewed, showing physical condition in need of attention. Research to be done on cost of repairs. Lock off for outside faucet was discussed.
19. Log of parts/supplies. Some work has been done, VP Napolis to follow up.

20. Employee Supervision, time card approval. Discussion took place focusing on the fact that the General Manager would normally be approving time cards.
21. Cost of pumping – review. Cost of pumping gallon of water was reviewed - presented by Director Ghulam Din - indicated cost of pumping a gallon to be .025 cents (one fourth of one cent) per gallon. This price would likely be higher in the summer.
22. Resolution regarding requirement of Board members to have a water account. Resolution 2019.1 was reviewed. VP Napolis stated the prior language requiring more immediate compliance with water account requirement might potentially subject the district to costly and lengthy litigation. The resolution language was revised to indicate this will affect future Board members who are appointed or elected but grandfathers in current Board. This topic was addressed in resolution form instead of a Bylaws revision since controversy currently exists regarding Bylaws. Director Williams made a motion to pass the resolution, seconded by VP Napolis. 3 ayes (Kennedy, Napolis, Williams), 2 nays (Din, Liebscher).
23. New action items from Grand Jury recommendations: none.
24. Future agenda items. Cost to fix items shown at wells and boosters. Termination notice report. Review of how many Grand Jury recommendations have been complied with. Next meeting Feb. 13, 2019.
25. Adjournment. VP Napolis made a motion to adjourn, seconded by Director Williams; all ayes. The meeting adjourned at 9:05 pm.

ATTEST:

Carrie Hoerauf, Secretary to RCWD Board

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