

**RAND COMMUNITIES WATER DISTRICT  
Regular Monthly Board Meeting**

Date: Wednesday, February 14, 2018  
Time: 7:00 PM  
Place: Rand Communities Water District Office  
501 Comstock Avenue, Johannesburg, California

**CORRECTED MINUTES**

**Minutes corrected for a name spelling only.**

**Call to Order.** The meeting was called to order at 7:00 pm by President Randy Brown. A re-arrangement was made of the order of some agenda items.

**Pledge of Allegiance.**

**Roll Call.** President Brown – present, Director Liebscher – present, Vice President Halgunseth – present, Director Tudyk – present, Director Kittell – present. *Also present: Carrie Hoerauf, Secretary to the Board; and members of the public.*

**General business**

Approve minutes of November 8, 2017 Regular Meeting. Director Halgunseth moved the minutes be approved as revised, seconded by Director Tudyk, all ayes.

Approve minutes of January 10, 2018 Regular Meeting. Director Halgunseth moved the minutes be approved as revised, seconded by Director Tudyk, all ayes.

**General Manager's Report.** Presented by Mike Powell.

**General Manager's Needs Report.** Presented by Mike Powell.

**Communications from the Public. The following were heard:** Dan Stanton, Owl Café, Red Mountain; Tom Abbott, Red Mountain; Debbie Jones, 215 Coeur d'Alene, Johannesburg; Steve Jones, 215 Coeur d'Alene, Johannesburg; Cliff Kennedy, 27720 Comstock, Johannesburg. Topics included backup equipment, desire for credit card payment on water bills, question of driver's license status and authorized drivers of water district vehicle, water quantity available, and impact of water availability on expansion possibilities. All topics discussed; no action taken.

**Correspondence.** A letter from Burkey Cox included a form needing a signature of a Board member. Randy Brown will sign.

**Financial Items.** Money transfers were arranged. Revenues were reviewed.

**New Bank Account for Operational Use.** Resolution #2018-1 was presented, it is a resolution of instruction establishing a separate bank account for operational expenses. Motion by Director Liebscher to approve this resolution, seconded by Director Halgunseth; all ayes.

**Miscellaneous Items.**

Roberts Rules of Order – this item was skipped and may be resumed next month.

Five year budget. It was agreed that Mike Powell, Carrie Hoerauf and Lee Tudyk will work on a five year budget.

IRWMP grant – Carrie Hoerauf reported that the grant process is long; she attended last month's IRWMP meeting in California City, has submitted grant request forms, and will attend the next meeting in Mojave.

**Insurance.** After discussion, this item was combined into the Employment Matters later in the agenda (after Form Revision) as a closed session.

**Requests for one-time Catastrophic Water Loss.** Two requests were reviewed. Figures are needed from General Manager Mike Powell, he will calculate figures. Tabled until next month.

**By Laws Revision.** Discussion held on one item of the twelve items proposed for revision. This topic was tabled until next month.

**Compensation** for other duties by a Board member. This item was tabled until next month.

**Form Revision:** General Manager pay schedule. The form revisions presented were typographical and formatting changes only; no content change was proposed. Director Liebscher moved to approve the form as revised, seconded by Director Halgunseth; all ayes. The information needed to add to this form is education and certification requirements. Director Tudyk will bring suggestions to the Board meeting next month.

A break was taken from 8:50 – 8:55 pm. No members of the public were present at the end of this break.

**Closed Session: Employment Matters.**

No members of the public were present at the end of the Closed Session.

**Open Session: Employment Matters.**

The Board voted to direct staff to withdraw former employee Dave Perry from health insurance policy effective immediately.

The topic of health insurance for Cleighton Shelhart was tabled until next month.

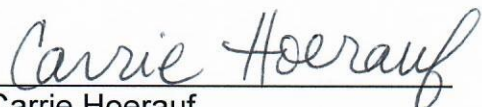
The Board voted in favor of reviewing the Employee Manual for potential revisions.

**Future agenda items.** 1-5, 7, 8A, 9, 10-12, 13 (education/certification only), 14-18 and other items submitted; numbers will change since agenda was rearranged.

**Adjournment.** The meeting was adjourned at 9:30 pm.

ATTEST:

SEAL

  
Carrie Hoerauf  
Secretary to RCWD Board of Directors

8-24-18  
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Date