

RAND COMMUNITIES WATER DISTRICT

Special Board Meeting

MINUTES

Friday, March 11, 2022

27804 Comstock Ave, Johannesburg, CA 93528

I. Call to Order

Vice-President Ernest Napolis called to order the regular meeting of the Rand Communities Water district at 7:00 pm on Friday, March 11, 2022 in Johannesburg, California. The Pledge of Allegiance was recited.

II. Roll Call

Present were Vice-President Ernest Napolis, Director Ghulam Din, and Treasurer Pam Keiser. The fourth and fifth seat were vacant.

III. Adopt Agenda

Director Din made a motion to adopt the agenda with the two added agenda item changes. Treasurer Keiser seconded the motion. Motion passed with 3 ayes and 2 vacant.

IV. Interview, Appoint and Swear In New Board Members for Two Vacant Seats

David Perry and Jay Friel were appointed to the board after being publicly interviewed by the current board and sworn in by General Manager Jones.

V. Elect New President

Vice-President Napolis made a motion to become the president of the board, seconded by Director Friel. Motion passed unanimously.

President Napolis made a motion that Director Din be Vice-President of the board, seconded by Director Friel. Motion passed unanimously.

VI. Communications from the Public

Various members of the public commented.

VII. General Manager's Job Description

Vice-President Din made a motion to post the current job description of the general manager. The motion was seconded by President Napolis. Motion passed unanimously. The general manager position was to be advertised right away with the cutoff date to be April 11, 2022. The interviews would be conducted at the regular meeting on April 13, 2022.

VIII. California Water Board Grant Extension and Resolution for New Signer for Grant

President Napolis volunteered to be the designated signer. Director Perry made a motion that President Napolis be the designated signer. Director Din seconded the motion. Motion passed unanimously.

IX. Bank Signatures and Designation of Director for Debit Card

The directors signed the new bank signature sheet. No action was taken concerning the debit card.

X. Board Secretary Position

Director Friel made a motion to pay the board secretary \$20.00 per hour for the March 11 meeting and the April 13 meeting for whatever work is done. Director Perry seconded the motion. Motion passed unanimously.

XI. Discuss Options for Smooth Transfer of Office to New General Manager

The office clerk is planning to stay in in her position for another year and can continue with the office work. The district is currently operating under Mr. Clair's D1 license, so things are good until the next meeting.

XII. CPA

Treasurer Keiser made a motion to retain Gerald Killeen CPA in Ridgecrest for the duration of one year for payroll and monthly financials. Motion seconded by Director Perry. Motion passed unanimously.

XIII. Future Agenda Items

General Manager's interviews – closed session.
General Manager's job description review.
District financial review.
Board secretary.
Overview of grant

XIV. Adjournment

Director Din made a motion to adjourn the meeting, seconded by Director Friel. Motion passed unanimously. The meeting was adjourned at 9:52 PM.

ATTEST: _____
Debbie R Jones, Secretary
RCWD Board of Directors